



JOAN ESPETACION LANE

SUMMARY

Optimistic, trustworthy, passionate and dedicated towards work. Has excellent communication skills. Can establish and maintain strong positive relationship in the workplace.

SPECIAL TALENTS/SKILLS

- Declamation and dancing
- MS Office Literate: Publication, Powerpoint, Excel, Word

CONTACTS

Phone Number: +639150765854

Email Address:

lanejoan542@gmail.com

Skype: Joan Lane

REFERENCES

Dr. Howard P. Devilleres
+63909156026098
Hodev54@yahoo.com

Mrs. Donabel B. Totoy
(032)- 5209937
tdonabel@gmail.com

Mrs. Celieta C. Yabo
+639236483899
celietacyabo@gmail.com

PERSONAL INFORMATION

Birthdate | April 20, 1985

Address | Ensville Townhomes, Talamban, Cebu City, 6000

Country | Philippines

WORK EXPERIENCE

ELEMENTARY SCHOOL TEACHER

Department of Education | Talamban Elementary School
Talamban, Cebu City, Philippines

JUNE 8, 2018 - PRESENT

- Work as first grade adviser
- Produce 100 % readers in my class
- Construct instructional materials to maximize learning
- Designated as Star Scout Coordinator

ELEMENTARY SCHOOL TEACHER

Department of Education | Guadalupe Elementary School
Guadalupe, Cebu City, Philippines

JUNE 2014 - JUNE 7, 2018

- 4th grade adviser teaching English and Mathematics
- Resource Speaker on a LAC SESSION about Instructional Plan Making
- Girl Scout of the Philippines Troop Leader
- Implement effective classroom management using positive Discipline

ELEMENTARY SCHOOL TEACHER

Department of Education | Cabutongan Elementary School
Cabutongan, Santander, Cebu, Philippines

NOVEMBER 2010 – JUNE 2014

- Appointed as class adviser in combination classes (Grades 5 and 6)
- Assigned as the School Subject Specialist in English
- School Coordinator in National Greening Project (NGP)
- Coached athletes in athletic events (Track and Field)
- Winning coach in declamation contest, spelling bee and Math Expo
- Hosted a lot of events both in school and district level

ST. AUGUSTINE INTERNATIONAL SCHOOL

Kagudoy Road, Basak, Lapu-Lapu City

JUNE 2008 - JULY 2010

- Handled 4th Grade class
- Taught English, Math, and Filipino learning areas
- Organized an English club to maximize the use of English to the second language learners
- Chosen as the master of ceremonies especially in formal events

EDUCATION

MASTER OF ARTS IN EDUCATION MAJOR IN ADMINISTRATION AND SUPERVISION

MANTO Memorial College | Danao City, Cebu | 2012-2014

BACHELOR OF ELEMENTARY EDUCATION

Western Mindanao State University, ESU-Pagadian
City, Zamboanga Del Sur, Philippines | 2002-2006

CUM LAUDE