

BRIAN GAVINO CRUZ
cruz_brian777@yahoo.com

Dear Sir/Madame,

I am interested in applying for a teaching position as a Middle School/High School Mathematics Teacher. The opportunity presented is very interesting, and I believe that my strong technical experience and education will make me a very competitive candidate for this opportunity. I am a graduate of Bachelor of Science in Mathematics for Teacher at Philippine Normal University which is known of its Excellence in Teacher Education, a teaching license from the Professional Regulation Commission, and currently finishing my graduate studies for Masters of Education in Educational Measurement and Evaluation in my Alma Mater.

I have gained considerable experiences teaching in private and public schools as well as in school abroad. These experiences have given me the opportunity to grow professionally and help students to have them hooked into learning. Currently, I am teaching in Bina Bangsa Pantai Indah Kapuk, one of the international schools in Indonesia, as a Secondary Mathematics teacher. I responsibly teach and guide my students and asses their learning appropriately. Thus, I provide activities that would enhance their mathematical skills and abilities.

Along side with my classroom teaching in the Phlippines as High School Mathematics Teacher for 7 years at Chiang Kai Shek College, I also handled mathematics training. I trained mathematically motivated students as preparation to various math competitions locally and even internationally. I was also involved in planning and working on curriculum improvement and had supervised teachers as my responsibilities for being the Mathematics Coordinator.

Various experiences in these learning environments equipped me with teaching methods which includes providing high-interest learning materials, different means of assessment and instruction, as well as careful modeling and scaffolding of new skills.

Attached herewith is my resume for your reference. Should you find my qualifications adequate, I would appreciate an opportunity to discuss how my experiences can be helpful to you at anytime of your convenience.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,

BRIAN G. CRUZ

Brian Gavino Cruz



Physical Address: Unit 19 BA Tower A
Greenbay Pluit Apartement
Penjaringan
Jakarta Utara, Indonesia
14450

Mobile Number: +62812-91661386

Email Address: cruz_brian777@yahoo.com

Skype: nairbzurc

Date of Birth: September 24, 1986

Place of Birth: Manila, Philippines

Gender: Male

**Country of
Citizenship:** Philippines

**Emergency
Contact Name:** Julie Cayubit

**Emergency
Contact Number:** +62812-87255297

CAREER OBJECTIVE:

To be able to teach and share my expertise in Mathematics and at the same time to develop more my teaching skills and abilities thus to be able to grow professionally while contributing my competencies to the school and more so to the students.

EDUCATIONAL BACKGROUND:

Graduate : **Philippine Normal University**
Taft Avenue, Manila
MA Ed in Educational Measurement and Evaluation
2010 - Present

Tertiary : **Philippine Normal University**
Taft Avenue, Manila
Bachelor of Science in Mathematics for Teachers
2003 - 2008

Secondary : **Las Piñas East National High School**
Las Piñas City
1999 - 2003

Primary : **Pamplona Elementary School Central**
Pamplona, Las Piñas City
1993 - 1999

PROFESSIONAL QUALIFICATIONS:

2013 MA Ed Educational Measurement and Evaluation (*39 units*)

2008 Passed the Licensure Exam for Secondary School Teachers

WORK EXPERIENCE:

Date : July, 2016 – Present
Name and Address of Employer : Bina Bangsa Pantai Indah Kapuk – Secondary
Jakarta, Indonesia

Date : July, 2008 – May, 2016
Name and Address of Employer : Chiang Kai Shek College – High School Dept.
1274 Padre Algue St. Tondo, Manila

Position :
Responsibilities

- I am teaching Mathematics and as part of my responsibilities as a teacher, I prepare and administer quizzes, handouts, instructional materials and classroom activities to my classes. I also monitor the academic and non-academic behavior of my students as their adviser.
- I handled the Math Club and prepared activities for the enrichment of club members.
- I am a member of the Library and Audio-Visual Equipment Committee for school accreditation and our responsibility was to check if all the requirements in library and audio-visual equipments were met and applied.
- I handled remedial classes and summer classes for the equipping of students to be better off.
- I conducted tutorials in Math for the students in high school.
- I became the Mathematics Trainer who prepares excellent and mathematically motivated students to be adequately competitive to different competitions locally and internationally.
- I am the subject coordinator and these are my duties:

- To know the needs in attaining subject's and school's goal.
 - To plan, modify and strengthen curriculum for the betterment.
 - To support colleagues in identifying, planning and defining the scheme of work.
 - To monitor attainments, plans, teaching and progress.
- I am a co-author of Math for Lifelong Learning Grades 1 and 4 under Abiva Publishing House.
 - I handle graduating classes and prepare them for Cambridge Assessment.
 - I am part of the Examination Committee.

SKILLS & KNOWLEDGE:

- Conversant of Lesson Planning, curriculum design and classroom management
- Knowledgeable in the use of computers and audio visual materials (MS Word, Excel, Power Point, Internet and the like)
- With average oral and written communication skills
- Easy to deal with all kinds of people
- Hardworking, patient and willing to be trained
- Innovative and uses different strategies in teaching

CHARACTER REFERENCES:

Prof. Antonio Dacanay
 Graduate Studies Adviser
 Philippine Normal University
 +63919 – 4143523

Franny Dimaano
 Teacher and Cambridge Assessment Specialist
 Bina Bangsa School Pantai Indah Kapuk
franny.piks@binabangschool.com
 +62811- 1804378

Ms. Julie Cayubit
 High School Teacher
 Bina Bangsa School Jakarta
julie.piks@binabangschool.com
 +62812-87255297